

Guidelines on Filling Digital Signature Form

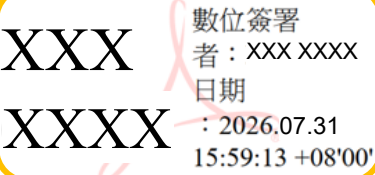
【1】 and 【2】

- Press the purple box , choose **e-Cert (Personal) / d-Cert (Personal) / Personal ID-Cert** to conduct digital signing.
- After signing, the signature will look like the one shown in 【1】 .
- Please note that officer-in-charge and authorised person should not be the same person. They need to conduct digital signing separately, using their own **e-Cert (Personal) / d-Cert (Personal) / Personal ID-Cert**.

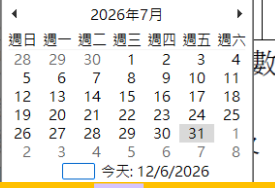


(供申請機構使用電子證書／數碼證書／ID-Cert進行數碼簽署^註)

Digital Signature Form (for Applicant to conduct digital signing using e-Cert / d-Cert / ID-Cert certificates^{Note})

	計劃主管 Officer-in-charge of the Project	獲授權人 Authorised Person of the Organisation
姓名 Name	XXX XXXX	YYY YYYYY
職銜 Post	XX	YY
簽署 Signature	【1】  數位簽署者：XXX XXXX 日期：2026.07.31 15:59:13 +08'00' 以電子證書（個人）／數碼證書（個人）／個人ID-Cert進行數碼簽署 Using e-Cert (Personal) / d-Cert (Personal) / Personal ID-Cert certificate to conduct digital signing	【2】  以電子證書（個人）／數碼證書（個人）／個人ID-Cert進行數碼簽署 Using e-Cert (Personal) / d-Cert (Personal) / Personal ID-Cert certificate to conduct digital signing
機構印鑑 Official Chop	【3】  以電子證書（機構）／數碼證書（機構）／機構ID-Cert進行數碼簽署 Using e-Cert (Organisational) / d-Cert (Organisational) / Organisational ID-Cert certificate to conduct digital signing	
日期 Date	31-07-2026 按一下這裡以輸入日期。	31-07-2026 按一下這裡以輸入日期。

按一下這裡



2026年7月

今天: 12/6/2026

Press the purple box  and select the date of signing from the calendar.

子證書、數碼證書和ID-Cert：

- 【3】 Press the purple box , choose **e-Cert (Organisational) / d-Cert (Organisational) / Organisational ID-Cert** to conduct digital signing.
- Please follow the steps of 【1】 and 【2】 .

數碼簽署表格
(供合辦者使用電子證書／數碼證書／ID-Cert進行數碼簽署註)

Digital Signature Form

(for Co-organis(er)s to conduct digital signing using e-Cert / d-Cert / ID-Cert certificates^{Note})

合辦者資料 Details of Co-organis(er)s

合辦者名稱 Name of Co-organis(er)	活動名稱 Activity Name	機構獲授權人 Authorised Person ■ 姓名 Name ■ 職銜 Post	以電子證書(個人) / 數碼證書(個人) / 個人ID-Cert進行數碼簽署 Using e-Cert (Personal) / d-Cert (Personal) / Personal ID-Cert certificate to conduct digital signing	以電子證書(機構) / 數碼證書(機構) / 機構ID-Cert進行數碼簽署 Using e-Cert (Organisational) / d-Cert (Organisational) / Organisational ID-Cert certificate to conduct digital signing
1. XXXXXXXX	XXXXXX XXX	XXX XXXX XX	【4】	【5】
2.				

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- **【4】** Press the purple box , choose **e-Cert (Personal) / d-Cert (Personal) / Personal ID-Cert** to conduct digital signing.
- **【5】** Press the purple box , choose **e-Cert (Organisational) / d-Cert (Organisational) / Organisational ID-Cert** to conduct digital signing.
- Please follow the steps of **【1】** and **【2】** .
- **A maximum of three co-organis(er)s** are allowed for each activity. You can submit more than one digital signature form for co-organis(er)s if needed.

合辦者名稱 Name of Co-organis(er)	活動名稱 Activity Name	機構獲授權人 Authorised Person ■ 姓名 Name ■ 職銜 Post	以電子證書(個人) / 數碼證書(個人) / 個人ID-Cert進行數碼簽署 Using e-Cert (Personal) / d-Cert (Personal) / Personal ID-Cert certificate to conduct digital signing	以電子證書(機構) / 數碼證書(機構) / 機構ID-Cert進行數碼簽署 Using e-Cert (Organisational) / d-Cert (Organisational) / Organisational ID-Cert certificate to conduct digital signing
3.				
4.				

註：只接受以下三間認可核證機關分別發出的電子證書、數碼證書和ID-Cert：

- 香港郵政核證機關發出的電子證書；
- 香港互聯網註冊管理有限公司發出的數碼證書；以及
- 電子核證服務有限公司發出的 ID-Cert 。

Note: Only the following recognised digital certificates are accepted:

- e-Cert certificates issued by the Hongkong Post Certification Authority;
- d-Cert certificates issued by the Hong Kong Internet Registration Corporation Limited; and
- ID-cert certificates issued by the Digi-Sign Certification Services Limited.

有關證書和ID-Cert的詳情，請查閱https://www.digitalpolicy.gov.hk/te/our_work/digital_infrastructure/legal_framework/regulation/eto/ca/rec_certs/。
Details of these certificates can be found at https://www.digitalpolicy.gov.hk/te/our_work/digital_infrastructure/legal_framework/regulation/eto/ca/rec_certs/.

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