

Commission on Children
Funding Scheme for Children’s Well-being and
Development
Funding Application Form

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Information

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**Commission on Children
Labour and Welfare Bureau**
The Government of the Hong Kong Special Administrative Region
of the People's Republic of China

The 2026-27 Funding Scheme for Children's Well-being and Development is now open for application. The submission deadline for electronic application is 5:00pm on 7 August 2026. If you have the required digital certificates for application, you will be requested to upload the duly completed Digital Signature Form(s) (the form can be downloaded from <https://www.coc.gov.hk/en/funding2026.html>) onto this electronic application system.

In the event that applicants / co-organiser(s) could not provide the digital certificates for uploading during electronic submission, applicants should print a hard copy of the submitted electronic Funding Application Form, sign and affix the official chop(s) of the organisation(s) at Section(s) E and / or B9 (if applicable). Applicants should deliver the duly signed and stamped original copy of the Form to the Commission on Children Secretariat (Address: 10/F, West Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong) by post or in person within 5 working days after the application deadline (i.e. on or before 5:00 pm, 14 August 2026). Date on the postmark would be treated as the date of submission of the Form. Please state on the envelope "Application for the 2026-27 Funding Scheme for Children's Well-being and Development". Applicants should ensure that sufficient postage is affixed before posting so as to avoid unsuccessful delivery of the Form. Any underpaid / unpaid mail items will be returned or disposed of by the Hongkong Post.

Applications with late delivery of the Forms (if applicable) or any missing information / documents required will normally not be considered and will not be carried forward to the next round of application automatically. Each organisation or school should submit no more than one project application.

Please read carefully the 2026-27 Funding Scheme for Children's Well-being and Development Funding Guidelines available at the Commission on Children website at <https://www.coc.gov.hk/en/funding.html> before completing this electronic application .

Purpose of Collection

- The personal data collected in the Funding Application Form will be used by the Commission on Children ("the Commission") for the following purposes:
 - processing and assessing applications for the Funding Scheme for Children's Well-being and Development ("the Scheme");
 - the daily operation of the Scheme;
 - arranging public announcement and publicity;
 - monitoring and evaluating the funded projects;
 - taking any remedial or follow-up action on the funded projects;
 - meeting the requirements to make disclosure under the requirements of any law;
 - conducting research;
 - recording and preparing statistics; and
 - any purposes relating to any of the above.

- Applicant's provision of all the personal data requested in the application is obligatory. An application may not be considered if the applicant fails to provide all information as requested.

Classes of Transferees

- The personal data provided in the Funding Application Forms may be transferred or disclosed to any of the following persons by the Commission for the purposes set out in paragraph 1 above:
 - any person (including the agent, the contractor or the third party service provider of the Government) who is involved in the Scheme;
 - any person under a duty of confidentiality to the Commission; and
 - any person to whom the Commission is under an obligation to make disclosure under the requirements of any law.

Access to Personal Data

- The responsible officer(s) of the applicant has/have a right of access and correction with respect to personal data as provided for under the Personal Data (Privacy) Ordinance (Cap. 486). The right of access includes the right to obtain a copy of the data subjects' personal data provided by this form.
- Should there be any correction of and access to the personal data after submission of application, please address to:

Commission on Children Secretariat
Senior Executive Assistant (Children) 1
Tel: 3655 5853

☐ I have read and understood the "2026-27 Funding Scheme for Children's Well-being and Development Funding Guidelines" and "Personal Information Collection Statement". I acknowledge:

I Want To

☐ Start Filling in a New Form

☐ Fill in a Saved Form

Please tick the box ☒ after reading the Collection Statement.

• Please choose Start Filling in a New Form to start a new application.
• Please choose Fill in a Saved Form to amend a saved form.

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Name of Organisation (Chi) *

Name of Organisation (Eng) *

Title of Project (Chi) *

Title of Project (Eng) *

Type of Application *

- ☐ Large-scale territory-wide project
(All activities must be carried out within the two-year period from 1 February 2027 to 31 January 2029.)
- ☐ One-year smaller-scale project
(All activities must be carried out within the one-year period from 1 February 2027 to 31 January 2028.)
- ☐ Two-year smaller-scale project
(All activities must be carried out within the two-year period from 1 February 2027 to 31 January 2029.)

Implementation Schedule *

From YYYY-MM-DD To YYYY-MM-DD

Total Amount Sought *

• Please fill in the name shown on the registration document.

• Please fill in Not Applicable if English name is unavailable.

Please fill in Not Applicable if English title is unavailable.

Note: The project should be carried out within the respective implementation period.

Note: The total amount sought shall not exceed the respective funding cap –

Large-scale territory-wide project:	\$1,000,000
One-year smaller-scale project:	\$300,000
Two-year smaller-scale project:	\$600,000

Section A - Basic Information

1. Name and Address of the Organisation

Name of Organisation (Chi)

Name of Organisation (Eng)

Address of the Organisation (Chi) *

Address of the Organisation (Eng) *

2. Brief Description of the Organisation *

A maximin of 1,100 characters (including punctuation) are allowed.

The system will populate the related data automatically. Please amend the relevant field(s) above if needed.

3. Theme of Project (Only one theme can be selected) *

- ☐ Unleashing the potential and talents of children
☐ Promoting healthy and happy childhood
☐ Caring for children with specific needs
☐ Promoting child protection
☐ Promoting children's rights

All activities shall tie in with the selected theme.

4. Project Summary (Please outline the objective(s) of the proposed project and provide information such as brief description of the activities in Section D - Project Summary. Details of individual activities should be given separately in Section B - Project Details.)

5. Project Continuity and Scalability (for large-scale territory wide projects and two-year smaller scale projects)

A maximin of 1,000 characters (including punctuation) are allowed.

Only applicable to two-year projects. No need to fill in for one-year projects.

6. If the application is approved, the cheque should be made payable to *

Note: Authoisd person and officer-in-charge should not be the same person.

7. Responsible Persons



Authorised person and officer-in-charge should not be the same person.
(Every receipt must be certified by either the officer-in-charge of the project or the authorised person together with the organisation chop)

• Officer-in-charge is the one who serves as the contact officer of the project;
• Authoisd person is the one who applies for the fund on behalf of the organisation.

a. Officer-in-charge of the Project
(who serves as the contact officer of the project)

Prefix *

- ☐ Mr ☐ Mrs ☐ Ms

Name *

Post *

Tel. No. *

Fax No.

Email *

b. Authorised Person of the Organisation
(who applies for the fund on behalf of the organisation)

Prefix *

- ☐ Mr ☐ Mrs ☐ Ms

Name *

Post *

Tel. No. *

Fax No.

Email *

If the applicant is a charitable institution, please select this option first.

If the applicant is a school, please select this option first.

- All applicants are required to upload the registration document(s). Please have your documents ready before starting the application.
- The size of each document **shall not exceed 10MB** .
- If the applicant is a company incorporated under the Companies Ordinance, the Company’s Memorandum and Articles of Association should be submitted together with the latest Business Registration Certificate and Certificate of Incorporation to proof that the applicant is non-profit making in nature.

8. **Registration Information ***

The legal status that the applicant has acquired (Please tick as appropriate):

☐ A non-profit-making company, incorporated under the Companies Ordinance (Cap. 622 or Cap. 32 before 3 March 2014). The Memorandum and Articles of Association of the applicant should include clauses specifying that the applicant is non-profit making, and/or its members shall not take any shares of its income or assets; and that upon dissolution of the organisation, its members shall not take any shares of its income or assets.

☐ An organisation established under the Societies Ordinance (Cap. 151)

☐ An organisation registered on the list of charitable institutions or trusts of a public character exempt from tax under Section 88 of the Inland Revenue Ordinance (Cap. 112)

☐ A government school or an organisation established or registered under the Education Ordinance (Cap. 279) / Post Secondary Colleges Ordinance (Cap. 320) / Vocational Training Council Ordinance (Cap. 1130) / Child Care Services Ordinance (Cap. 243)

☐ Others (please specify):

Please attach documentary proof such as photocopy of the relevant registration certificate(s). If the applicant is a company incorporated under the Companies Ordinance, please provide duplicate copies of the latest Business Registration Certificate, Certificate of Incorporation and Company's Memorandum and Articles of Association. *

Choose files or drag them here
Accept file format: JPG, JPEG, PNG, PDF
(Could choose multiple files)

* Mandatory fields

Save Back Next

- Please press **Save** if you need to pause the application process and save the information you have inputted.
- Please press **Back** to previous page if you need to amend the information you have inputted.
- Please press **Next** to next page if you have finished this section.

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Section B - Project Details

Please provide the following details for each activity which requires funding support by filling separately for items 1 to 9 under Section B. For example, if your project comprises an exhibition and a seminar, you should file two separate sets of activity information, one covering details of the exhibition and another on the seminar.

1

1. Activity Name

Activity Name (Chi) *

Activity Name (Eng) *

2. Specific Objectives *

A maximin of 1,200 characters (including punctuation) are allowed.

3. Content & Format *

A maximin of 2,000 characters (including punctuation) are allowed.

4. Proposed Implementation Schedule

1

Activity *

A maximin of 30 characters (including punctuation) are allowed.

Date *

YYYY-MM-DD to YYYY-MM-DD

Time *

Please Choose ...

Venue *

A maximin of 30 characters (including punctuation) is allowed.

Time *

Specific time can be provided

HH : MM to HH : MM

No specific time can be provided

hours

Add Line

5. Target Number of Participants and Target Groups *

A maximin of 1,500 characters (including punctuation) are allowed.

6. Please indicate whether the project has been submitted as application for, or is currently being funded, in part or in full, by the Government or other funding sources *

Yes No

• If the activity has more than one implementation schedule, please press Add Line to fill in more information.

• A maximum of 10 implementation schedules are allowed for each activity.

If no specific time can be provided, please fill in total activity time (calculated in hour).

Note: Activities of a large-scale territory-wide project should be implemented in different districts.

Note: Entities that purely provide support through the provision of venue or assistance in promotion will not be considered as co-organisier(s).

• If the activity has **more than one co-organisier**, please press Add Line to fill in more information.

• **A maximum of three co-organisiers are allowed** for each activity.

7. Target Districts *

Remarks: Activities of a large-scale territory-wide project should be implemented in different districts. Please refer to paragraphs 7 to 9 of the Funding Guidelines.

Hong Kong

☐ Central & Western ☐ Eastern ☐ Southern ☐ Wan Chai

Kowloon

☐ Kowloon City ☐ Kwun Tong ☐ Sham Shui Po ☐ Yau Tsim Mong
☐ Wong Tai Sin

New Territories

☐ Islands ☐ Kwai Tsing ☐ North ☐ Sai Kung
☐ Sha Tin ☐ Tai Po ☐ Tsuen Wan ☐ Tuen Mun
☐ Yuen Long

All districts in HK

☐ All districts in HK

8. Details of Co-organisier(s), if any

1

Name of Co-organisier

Remarks: Entities that purely provide support through the provision of venue or assistance in promotion will not be considered as co-organisier(s)

Nature of co-organisation

Authorised Person(s) of Co-organisier

Name

Post

Tel. No.

Fax No.

Email

 Add Line

(Only applicable if you have the required e-Cert / d-Cert / ID-Cert certificates for digital signatures)

Please upload the duly completed "Digital Signature Form (for Co-organisier(s) to conduct digital signing using e-Cert / d-Cert / ID-Cert certificates)" (the form can be downloaded from <http://www.coc.gov.hk/te/funding2026.html>) in this section.



Choose a file or drag it here
Accept file format: PDF
Size up to 10.0 MB

- If the co-organisier possesses the digital certificates required for application. Please upload the Digital Signature Form here. The form can be downloaded at <http://www.coc.gov.hk/en/funding2026.html>. Please have your documents ready before starting the application.
- Please refer to the "Guidelines on Filling Digital Signature Form" at Appendix.

Can choose more than one option.



9. Alternative Funding Support *

Please indicate how the proposed project will be financed if the approved funding amount is less than the funding amount applied for under this Scheme.

a. Other sources of income

- ☐ Contribution from the applicant
- ☐ Sponsorship and donation
- ☐ Increase participants' fees
- ☐ Others (Please specify)

b. ☐ Cancel the project or some of the activities

c. ☐ Others (Please specify)

+ Add Line

* Mandatory fields

Save

Back

Next

- If the project has **more than one activity**, please press Add Line to fill in more information.
- **A maximum of 30 activities are allowed for each project.**
- For example: If the project has exhibition and seminar, they will be considered as two activities and their details **should be provided separately** – details of the exhibition (i.e. Activity 1) to fill in first, then press “Add Line” to fill in details of the seminar (i.e. Activity 2).

- Please press Save if you need to pause the application process and save the information you have inputted.
- Please press Back to previous page if you need to amend the information you have inputted.
- Please press Next to next page if you have inputted all activities.

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Section C - Other Details

1. Publicity Arrangements *
 A maximin of 1,800 characters (including punctuation) are allowed.

2. Number of Staff Members Implementing the Project and Their Respective Duties (including number of volunteers) *
 A maximin of 1,500 characters (including punctuation) are allowed.

3. Proposed Project Implementation Schedule (including publicity arrangement)
 # 1
 Date *
 MM / YYYY to MM / YYYY
 Activity to be Implemented *

The implementation schedule in this section includes the implementation schedule of the publicity arrangement.

4. Please specify the Plan and Method of Assessment of the Project's Effectiveness (e.g. setting what kinds of Key Performance Indicator(s) to measure the project's effectiveness, including the number of participants, participants' satisfaction level, how far the objective(s) of the project has been met, and the value and impacts of the project (such as demonstrated contribution, positive effects, valuable changes), etc.) *
 A maximin of 1,900 characters (including punctuation) are allowed.

5. Brief Description of the Applicant's Experience in Conducting Projects of Similar Scale and Nature in the Past Two Years (if any)
 A maximin of 1,900 characters (including punctuation) is allowed.

6. Other Relevant Information (Anticipated challenges and contingency plan)
 A maximin of 500 characters (including punctuation) is allowed.

- If there is more than one implementation schedule, please press Add Line to fill in more information.
- A maximum of 20 implementation schedules are allowed for each project.

- Please press Save if you need to pause the application process and save the information you have inputted.
- Please press Back to previous page if you need to amend the information you have inputted.
- Please press Next to next page if you have finished this section.

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1) Introduction	✓
2) Section A - Basic Information	✓
3) Section B - Project Details	✓
4) Section C - Other Details	✓
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Section D - Project Summary

Name of Organisation
 XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Title of Project
 XXXXXXXXXXXXXXXXXXXXXXXX

Theme of Project
 XXXXXXXXXXXXXXXXXXXXXXXX

Implementation Schedule
 From XX / 2027 To XX / 2029

The system will populate the related data automatically. Please go back to **Section A** to amend the relevant field(s) if needed.

Target District(s) *
 XXXXXX

Target Participants * **A maximin of 100 characters (including punctuation) are allowed.**
 Please summarise the target participants of the project.
 (e.g. primary school students, young children (age range), parents, general public, etc.)

Formats * **A maximin of 100 characters (including punctuation) are allowed.**
 Please summarise the formats of the project activities.
 (e.g. workshop, competition, performance, voluntary service, booth game, etc.)

Project Objectives * **A maximin of 100 characters (including punctuation) for each box are allowed.**
 Please summarise the objective(s) of the project.
 (up to 80 words)

1.
 2.
 3.
 4.
 5.

Activity No. *

1

Name of Activity *

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Date *

From XX / 2027 To XX / 2029

Venue *

XXXXXXXXXX

Content *

Please include succinct information on the proposed activity e.g. number of sessions, format, topic, duration of each session (excluding preparation and cleanup time) and the purpose of activity.
(up to 100 words)
(e.g. xx sessions (xx hours each) of [format and topic of the activity] to [purpose of the activity])

1.

2.

3.

4.

5.

Target Number of Participants and Target Groups *

XXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

The system will populate the related data automatically. Please go back to **Section B** to amend the relevant field(s) if needed.

A maximin of 120 characters (including punctuation) are allowed.

A maximin of 1,500 characters (including punctuation) are allowed.

The system will populate the related data automatically. Please amend here if you want to provide supplementary information.

* Mandatory fields

Save

Back

Next

- Please press Save if you need to pause the application process and save the information you have inputted.
- Please press Back to previous page if you need to amend the information you have inputted.
- Please press Next to next page if you have finished this section.

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Section E - Budget Form

Please submit a proposed budget using the Excel form as mentioned below for implementing the proposal, showing all expenditure and income (including but not limited to non-government sponsorships and/or donations) together with justifications and calculation. Applicant should refer to **Annex B** - "Permissible Items of Expenditure for Projects and Limits of Expenditure" when completing this Section.

Please download the Excel form at [Appendix II to Annex C](https://www.coc.gov.hk/en/funding.html) to the Funding Guidelines from the link below. The budget, including breakdown of individual activities, is to be prepared using the Excel form. Please upload the completed budget in this section.

<https://www.coc.gov.hk/en/funding.html>

Please note:
One-year smaller-scale project
 All activities must be carried out within the one-year period from 1 February 2027 to 31 January 2028.
Large-scale territory-wide project / Two-year smaller-scale project
 All activities must be carried out within the two-year period from 1 February 2027 to 31 January 2029.

Budget Form *

 Choose a file or drag it here
 Accept file format: XLS, XLSX
 Size up to 10.0 MB

* Mandatory fields

Save Back Next

- All applicants are required to upload the duly completed budget form here. The form can be downloaded at <http://www.coc.gov.hk/en/funding.html>. Please have your documents ready before starting the application.
- **The format of the budget form should be XLS or XLSX and the size of each file should not exceed 10MB.**
- The total budget amount of the project should be the same as the total amount sought provided in Section A.

- Please press Save if you need to pause the application process and save the information you have inputted.
- Please press Back to previous page if you need to amend the information you have inputted.
- Please press Next to next page if you have finished this section.

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Please tick the boxes ☒ after reading the Declaration and Consent.

1) Introduction	☒
2) Section A - Basic Information	☒
3) Section B - Project Details	☒
4) Section C - Other Details	☒
5) Section D - Project Summary	☒
6) Section E - Budget Form	☒
7) Section F - Declaration and Consent of the Applicant	☒
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Section F - Declaration and Consent of the Applicant

☐ hereby declare that all the information provided in this Funding Application Form and the accompanying information is true and accurate. I understand that giving any false or inaccurate information or withholding any material information will render the application null and void, any grant approved will be withheld and any payment made must be refunded to the Commission. I also accept that the Commission reserves the right to seek recovery of any overpaid or fraudulently claimed funds from the Scheme by way of civil debt. *

☐ hereby agree and consent that the information provided in this Funding Application Form may be used by the Commission to process the application and conduct evaluative studies and training/sharing sessions. I further agree and consent that should this application be successful, all information contained in the Funding Application Form and the subsequent reports (including but not limited to that concerning my organisation and project details) may be released for inspection by the public and published by the Commission for general information. I agree to publicise the fact that the project is supported by the Commission and undertake to display the name of the Commission in all publicity materials and activities. *

☐ have read and understood the contents of the 2026-27 Funding Scheme for Children’s Well-being and Development Funding Guidelines and hereby agree to observe the provisions contained in the aforesaid document should the application for the funding be successful. *

(Only applicable if you possess e-Cert / d-Cert / ID-Cert certificates required for application)

Please upload the duly completed “Digital Signature Form (for Applying Organisation to conduct digital signing using e-Cert / d-Cert / ID-Cert certificates)” (the form can be downloaded from <http://www.coc.gov.hk/te/funding2026.html>) in this section.

Choose a file or drag it here
Accept file format: PDF
Size up to 10.0 MB

- If the applicant possesses the digital certificates required for application, please upload the Digital Signature Form here. The form can be downloaded at <http://www.coc.gov.hk/en/funding2026.html>. Please have your documents ready before starting the application.
- Please refer to the “Guidelines on Filling Digital Signature Form” at Appendix.

* Mandatory fields

Save

Back

Next

- Please press Save if you need to pause the application process and save the information you have inputted.
- Please press Back to previous page if you need to amend the information you have inputted.
- Please press Next to next page if you have finished this section.

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1) Introduction	✓
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3) Section B - Project Details	✓
4) Section C - Other Details	✓
5) Section D - Project Summary	✓
6) Section E - Budget Form	✓
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- The system will populate the related data automatically. Please check the information that has been inputted carefully. (Example provided is for reference only)
- If you need to amend information that has been inputted, please press Back at the last page of this section to amend.

Please check the following information before submission. You may go back to make changes as needed.

Name of Organisation (Chi)

XXXXXXXXXXXXXXXXXX

Name of Organisation (Eng)

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Title of Project (Chi)

XXXXXXXXXXXX

Title of Project (Eng)

XXXXXXXXXXXXXXXXXXXX

Type of Application

Two-year smaller-scale project

(All activities must be carried out within the two-year period from 1 February 2027 to 31 January 2029.)

Implementation Schedule

From 2027/2/1 To 2029/1/31

Total Amount Sought

XXXXXX

Section A - Basic Information

1. Name and Address of the Organisation

Name of Organisation (Chi)

XXXXXXXXXXXXXXXXXX

Name of Organisation (Eng)

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Address of the Organisation (Chi)

XXXX
XXXXXX
XXXXXX

Address of the Organisation (Eng)

XXXXXX
XXXXXXXXXX
XXXXXX
XXXX

Brief Description of the Organisation

[illegible][illegible]

Theme of Project (Only one theme can be selected)

4. **Project Summary** (Please outline the objective(s) of the proposed project and provide information such as brief description of the activities in Section D - Project Summary. Details of individual activities should be given separately in Section B - Project Details.)

Project Continuity and Scalability (for large-scale territory wide projects and two-year smaller scale projects)

[illegible][illegible]

If the application is approved, the cheque should be made payable to

(If the name of payee is different from the name of the applicant, please provide registration document of the payee and document(s) to show the relationship between the applicant and the payee)

7. Responsible Persons



Authorised person and officer-in-charge should not be the same person.
(Every receipt must be certified by either the officer-in-charge of the project or the authorised person of the organisation, together with the organisation chop)

a. Officer-in-charge of the Project
(who serves as the contact officer of the project)

Prefix

XX

Name

XXXXXXXXXX

Post

XXXXXXX

Tel. No.

XXXXXXXXXX

Fax No.

XXXXXXXXXX

Email

XXX@XXXXXXXX

b. Authorised Person of the Organisation
(who applies for the fund on behalf of the organisation)

Prefix

XX

Name

XXXXXXXXXX

Post

XXXXXXX

Tel. No.

XXXXXXXXXX

Fax No.

XXXXXXXXXX

Email

XXX@XXXX

8. Registration Information *

The legal status that the applicant has acquired (Please tick as appropriate):

Others (please specify): XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Please attach documentary proof such as photocopy of the relevant registration certificate(s). If the applicant is a company incorporated under the Companies Ordinance, please provide duplicate copies of the latest Business Registration Certificate, Certificate of Incorporation and Company's Memorandum and Articles of Association.

documentProof.0.pdf (331.7 KB)

documentProof.1.pdf (49.8 KB)

Please ensure that the document(s) uploaded is correct.



5. Target Number of Participants and Target Groups

XXXXXXXXXXXXXXXXXX

XXXXXXXXXX

XXXXXXXXXX

6. Please indicate whether the project has been submitted as application for, or is currently being funded, in part or in full, by the Government or other funding sources

No

7. Target Districts

Remarks: Activities of a large-scale territory-wide project should be implemented in different districts. Please refer to paragraphs 7 to 9 of the Funding Guidelines.

Hong Kong

☒ Eastern

☒ Wan Chai

Kowloon

☒ Sham Shui Po

New Territories

All districts in HK

8. Details of Co-organis(er)s, if any

#1

Name of Co-organis(er)

Remarks: Entities that purely provide support through the provision of venue or assistance in promotion will not be considered as co-organis(er)s

Nature of co-organisation

Authorised Person(s) of Co-organis(er)

NamePost

Tel. No.Fax No.Email

(Only applicable if you have the required e-Cert / d-Cert / ID-Cert certificates for digital signatures)

Please upload the duly completed “Digital Signature Form (for Co-organis(er)s to conduct digital signing using e-Cert / d-Cert / ID-Cert certificates)” (the form can be downloaded from <http://www.c.o.c.gov.hk/te/funding2026.html>) in this section.

9. Alternative Funding Support *

Please indicate how the proposed project will be financed if the approved funding amount is less than the funding amount applied for under this Scheme.

a. Other sources of income

☒ Sponsorship and donation

Others (Please specify)

Apply for other funding

☐ Cancel the project or some of the activities

☐ Others (Please specify)

2

1.
Activity Name

Activity Name (Chi)

XX

Activity Name (Eng)

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

2.
Specific Objectives

XX
XX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

3.
Content & Format

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

4.
Proposed Implementation Schedule

1

Activity

XXXXXXXXXXXX

Date

2027-XX-XX to 2027-XX-XX

Time

No specific time can be provided

XXX hours

Venue

XXX

5.
Target Number of Participants and Target Groups

XXX

6.
Please indicate whether the project has been submitted as application for, or is currently being funded, in part or in full, by the Government or other funding sources

XX

7.
Target Districts

Remarks: Activities of a large-scale territory-wide project should be implemented in different districts. Please refer to paragraphs 7 to 9 of the Funding Guidelines.

Hong Kong

☒ Eastern

☒ Wan Chai

Kowloon

☒ Sham Shui Po

New Territories

All districts in HK

8.
Details of Co-organis er(s), if any

#	1	
Name of Co-organis er		
Remarks: Entities that purely provide support through the provision of venue or assistance in promotion will not be considered as co-organis er(s)		
Nature of co-organis ation		
Authorised Person(s) of Co-organis er		
Name	Post	
Tel. No.	Fax No.	Email

(Only applicable if you have the required e-Cert / d-Cert / ID-Cert certificates for digital signatures)

Please upload the duly completed “Digital Signature Form (for Co-organis er(s) to conduct digital signing using e-Cert / d-Cert / ID-Cert certificates)” (the form can be downloaded from <http://www.coc.gov.hk/te/funding2026.html>) in this section.

9.
Alternative Funding Support *

Please indicate how the proposed project will be financed if the approved funding amount is less than the funding amount applied for under this Scheme.

a. Other sources of income

☒ Sponsorship and donation

Others (Please specify)

Apply for other funding

b. ☐ Cancel the project or some of the activities

c. ☐ Others (Please specify)

Target Number of Participants and Target Groups

XXX

Section E - Budget Form

Please submit a proposed budget using the Excel form as mentioned below for implementing the proposal, showing all expenditure and income (including but not limited to non-government sponsorships and/or donations) together with justifications and calculation. Applicant should refer to **Annex B** - "Permissible Items of Expenditure for Projects and Limits of Expenditure" when completing this Section.

Please download the Excel form at [Appendix II to Annex C](#) to the Funding Guidelines from the link below. The budget, including breakdown of individual activities, is to be prepared using the Excel form. Please upload the completed budget in this section.

<https://www.coc.gov.hk/en/funding.html>

Please note:

One-year smaller-scale project

All activities must be carried out within the one-year period from 1 February 2027 to 31 January 2028.

Large-scale territory-wide project / Two-year smaller-scale project

All activities must be carried out within the two-year period from 1 February 2027 to 31 January 2029.

Budget Form

 budgetform.xlsx (24.1 KB)

Section F - Declaration and Consent of the Applicant

- ☒ I hereby declare that all the information provided in this Funding Application Form and the accompanying information is true and accurate. I understand that giving any false or inaccurate information or withholding any material information will render the application null and void, any grant approved will be withheld and any payment made must be refunded to the Commission. I also accept that the Commission reserves the right to seek recovery of any overpaid or fraudulently claimed funds from the Scheme by way of civil debt.
- ☒ I hereby agree and consent that the information provided in this Funding Application Form may be used by the Commission to process the application and conduct evaluative studies and training/sharing sessions. I further agree and consent that should this application be successful, all information contained in the Funding Application Form and the subsequent reports (including but not limited to that concerning my organisation and project details) may be released for inspection by the public and published by the Commission for general information. I agree to publicise the fact that the project is supported by the Commission and undertake to display the name of the Commission in all publicity materials and activities.
- ☒ I have read and understood the contents of the 2026-27 Funding Scheme for Children's Well-being and Development Funding Guidelines and hereby agree to observe the provisions contained in the aforesaid document should the application for the funding be successful.

(Only applicable if you possess e-Cert / d-Cert / ID-Cert certificates required for application)

Please upload the duly completed "Digital Signature Form (for Applying Organisation to conduct digital signing using e-Cert / d-Cert / ID-Cert certificates)" (the form can be downloaded from <http://www.coc.gov.hk/te/funding2026.html>) in this section.

Submission Acknowledgement

Please provide your email address if you want to receive acknowledgement email for future reference:

Email

Please ensure that
the document(s)
uploaded is correct.



If you want to receive
the submission
acknowledgement
through email, please
fill in an email address.



Cont. 【Page: 8) Preview and Submission】

If you need to set a password to protect the file of the submitted application, please provide a password here.



Submitted Form Record

After submitting this form, a "Submitted Form Record" file (in PDF format) with the transaction reference number and your filled information will be available for download. You may provide a password to protect that file:



- Password must be at least 8 characters
- Password must be including a number, an uppercase letter, a lowercase letter and a special character

Password

Confirm Password

* Mandatory fields

Save

Back

Submit

- Please press Save if you need to pause the application process and save the information you have inputted.
- Please press Back to previous page if you need to amend the information you have inputted.
- If no amendment is required, please press Submit, follow the system's requirement to enter the verification code and proceed with submitting the application.

Example of verification code (for reference only)

 CAPTCHA In-Progress





Enter text from image



Cancel

Retry

Commission on Children Funding Scheme for Children’s Well-being and Development Funding Application Form

1) Introduction	✓
2) Section A - Basic Information	✓
3) Section B - Project Details	✓
4) Section C - Other Details	✓
5) Section D - Project Summary	✓
6) Section E - Budget Form	✓
7) Section F - Declaration and Consent of the Applicant	✓
8) Preview and Submission	✓
9) Acknowledgement	✓

[General FAQs](#)

Submission Details

Thank you for using our e-Form service. Your submission has been received and will be forwarded to the concerned bureau, department or organisation for processing. Please quote the transaction reference number below for future communication related to this submission, including any enquiries or subsequent submission of supporting documents.

[Print / Download Submitted Form Record](#)

Submission Date and Time (YYYY-MM-DD HH:MM)

2026-07-31 14:48

Transaction Reference Number

LWB0040MTBTR2SP6

The system will populate the related data automatically.

Should you have any enquiries, please contact the respective bureau, department or organisation -
Commission on Children Secretariat
Tel: 2810 3827
Email: coc@lwb.gov.hk

Note: In the event that applicants / co-organiser(s) could not provide the digital certificates for uploading during electronic submission, applicants should print a hard copy of the submitted electronic Funding Application Form, sign and affix the official chop(s) of the organisation(s) at Section(s) E and / or B9 (if applicable). Applicants should deliver the duly signed and stamped original copy of the Form to the Commission on Children Secretariat by post or in person within 5 working days after the application deadline (i.e. on or before 5:00 pm, 14 August 2026). Date on the postmark would be treated as the date of submission of the Form.

Applications with late delivery of the Forms (if applicable) and will not be carried forward to the next round of application automatically.

Specimen of Downloaded Form

Acknowledgement of Form Submission

Thank you for using our e-Form service. Your submission has been received and will be forwarded to the concerned bureau, department or organisation for processing. Please quote the transaction reference number below for future communication related to this submission, including any enquiries or subsequent submission of supporting documents.

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Applications with late delivery of the Forms (if applicable) or any missing information / documents required will normally not be considered and will not be carried forward to the next round of application automatically.



If the required digital certificates were not uploaded during electronic submission, please be reminded to print / download the submitted Funding Application Form here, sign and affix the organisation chop(s) in Section E and Section B9 (if applicable). The duly signed and stamped original copy shall be delivered to the Commission on Children Secretariat on 10/F, West Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong by post or in person within 5 working days after the application deadline (i.e. on or before 5:00 pm, 14 August 2026).